



Tesuque Water Association (TWA) Meeting Minutes

Wednesday, September 12, 2018

Board Members Present: Lisa Bick, Vice President; Dominick DeSantis, Treasurer; Allen Lewis, Secretary; P. Robert Martinez.

Board Members Not Present: Joseph Riggs, President (excused)

Members Present:

Non-Members Present:

Operator Present: Rudy Martinez

Bookkeeper Present: Ana Berry

- 1) Call to Order by VP Lisa Bick at 5:29pm.
- 2) Verification of quorum. All Board members present except Joseph Riggs, excused absence.
- 3) Bookkeeper's Report (Ana)
 - a) Reply from El Nido mgt about future payment plan?
 - i) July payment received. Aug due. No regular payment plan in place at this time.
 - b) Membership transfer from Melissa C. Ortega to Jay and Earlene Groseclose
 - i) Allen motioned to approve transfer, Robert Martinez seconded, all agreed. Passed.
 - c) Membership transfer from Sam Griego to Eugene Romero
 - i) Robert Martinez motioned to approve transfer, Lisa Bick seconded, all agreed. Passed.
 - d) Membership transfer Bruce and Frederick Gaul to Marvin and Teresa Romero.
 - i) Lisa Bick motioned to approve transfer, Allen seconded, all agreed. Passed.
- 4) Financial Report (Domenick)
 - a) All financial obligations of bringing Well #1 on board and any other expenses have been met. Accounts in black again YTD.
- 5) Operator's report (Rudy)
 - a) Monthly report
 - i) 8/1/18 Installed yard hydrant for sampling at well #2 as requested by water bureau.
 - ii) 8/14/18 exchanged two meters for testing

- iii) 8/21/18 cut out meter for repair for Jose Sisneros on Juan Ortega property
- iv) 8/31/18 Meters read and recorded.
- b) Report of 2pcs meters monthly testing
 - i) One tested 100% on all 3 flows. Second 99% on one flow and 100% on other 2.
- c) Alert and system backup procedure for any pump house issues, power outages, etc.
 - i) Does Rudy get cell phone notifications of loss or restoration of power?
 - (1) No, but is available on satellite system. Company will let Rudy know how much it will cost. (revisit next meeting)
 - ii) Possible battery back-up for panel power (UPS) with small solar panel trickle-charge?
 - (1) Domenick mentioned solar panel not required, batteries charge during power on and system switches when off (UPS system). Need to ask Paragon systems to learn about backup for the panel. Cost of parts and installation (revisit next meeting)
 - iii) Field trip for board members to learn about manual override?
 - (1) Meet at 5pm 10 Oct at Glenn Green pump house with Domenick and Rudy.
- 6) New Business
 - a) Pay maintenance renewal on Neptune meter reading software and handheld? \$1410.13 for 2 years coverage and updates.
 - i) Lisa motioned to pass, Domenick seconded. All agreed since it is a \$10k piece of equipment. Need to keep it up to date and under warranty. Motion to pay is approved.
- 7) Old Business
 - a) Water quality tests kits schedule with 5 participants, deadline is Sept 30th.
 - i) All done and sent in. Waiting on results.
- 8) Meeting adjourned 6pm.

Next Board Meeting

10 October 2018

5:00pm at Glenn Green Pump House

5:30pm at Tesuque Elementary School Library