



## **Tesuque Water Association (TWA) Meeting Minutes**

**Wednesday, August 8, 2018**

Board Members Present: Joseph Riggs, President; Lisa Bick, Vice President, Dominick DeSantis, Treasurer; Allen Lewis, Secretary.

Board Members Not Present: Robert Martinez

Members Present:

Non-Members Present:

Operator Present: No (excused)

Bookkeeper Present: Ana Berry

- 1) Call to Order by Pres. Joseph Riggs at 5:40pm.
- 2) Verification of quorum. All Board members present except P. Robert Martinez, excused absence.
- 3) Bookkeeper's Report (Ana)
  - a) Ana to contact El Nido Management Team Bookkeeper for billing procedures
    - i) Last update was Ana has not been able to reach them, can't leave msg on their online number. Allen provided contact info he has to Ana in case it may be helpful.
    - ii) Ana sent notice to email provided but no reply to date. Next cutoff is Sept 6. If no reply to email and no payment then water cutoff is to proceed with subsequent turn off/on fee.
  - b) Membership transfer from Paul Griego 5A Las Cuatas to Marvin and Theresa Romero
    - i) Joseph motioned to approve. Allen seconded. All voted in favor. Approved
  - c) Possible sharing of belt clip with Galisteo MDWA.
    - i) They rent our reader for \$100mo. They asked if we would like to share a belt clip device that provides a more detailed reading of the meter history. So far we don't have any issues that require that device. If needed The Board would like to rent it at that time.
  - d) Profit and loss for July looks like loss due to income not going into account until Aug therefore

Aug will show increase. A few late payments have been caught up.

- e) Lisa asked if any terms in place in by-laws to help accounts that have payment hardships due to circumstances. There are not. Board has provided aid in past if valid reason so it will be considered on a as-needed case-by-case basis.

4) Financial Report (Domenick)

- a) We had large expenses due to Well #1 and Audit which resulted in a small P&L report loss YTD. It is expected that 2018 P&L will be in positive within 60 days. Overall accounts are in good standing with savings accumulating interest. Domenick to begin transfer of \$1000 from Checking into Savings monthly to keep savings account active and thus avoid fees.

5) Operator's report (Rudy)

- a) Monthly report (tabled)
- b) Report of 2pcs meters monthly testing (tabled)
- c) Progress of repairs required by Water Safety Bureau
  - i) Two deficiencies found in July 3<sup>rd</sup> tri-annual report and both resolved quickly.
    - (1) Inadequate overflow screen on storage tank #1. Fixed.
    - (2) Tap needed to be added for easy water testing access. Done.

6) New Business

- a) TMDWA Audit (Independent Accountant's Report) Discussion for year ending Dec 31, 2017
  - i) Audit report review for approval, all Board members stated they had reviewed report. Joseph moved to approve, Lisa seconded. All voted in favor. Approved.

7) Old Business

- a) Water quality tests kits schedule with 5 participants, deadline is Sept 30<sup>th</sup> (Ana).
  - i) Ana will give the kits to Domenick along with list of participants for distribution.
- b) Status of "Water Conservation Tips" pamphlets from State Engineer's Office to be sent to the membership in special mailing. (Ana)
  - i) Mailing going out 9 Aug.

- 8) Meeting adjournment. Motioned by Joseph, seconded by Lisa, all voted in favor. Adjourned 6:16pm

**Next Board Meeting**

**Wednesday 12 September 2018, 5:30pm**

**Tesuque Elementary School Library**