



**Tesuque Water Association (TWA) Meeting Minutes
Annual Membership Meeting
Wednesday, July 11, 2018**

Board Members Present: Joseph Riggs, President; Lisa Bick, Vice President, Dominick DeSantis, Treasurer; Allen Lewis, Secretary; Robert Martinez.

Board Members Not Present:

Members Present: Barry Acomb, Richard Fisher, Rebecca Allahyari, Gretchen Goff.

Non-Members Present:

Operator Present: Rudy Martinez

Bookkeeper Present: Ana Berry

- 1) Motion to call to order by Pres Riggs, VP Lisa Bick seconded. Called to order 5:35pm.
- 2) Welcome to all attending TMDWA members (Pres Riggs) All introduced themselves.
 - a) Thanks to the four members who attended, along with The Board we equal 9 total members which is 10% of membership present as needed to hold election of board members so we didn't have to drag someone out of their house. Seems when times are good there is very little interest in attending the annual meetings.
- 3) 2017~2018 annual review / accomplishments (Pres Riggs)
 - a) No controversies, all has run smoothly YTD.
 - b) Board running nicely, all positions being governed professionally. No problems.
 - c) Well#1 up and ready if needed as back-up well. There was question of legal ownership of Well#1, The Board made sure via legal means that TMDWA has legal use of the property due to many years of prior use. No house can be built with septic within legal vicinity of the well.
 - d) Finances very solid. Accounts are in good standing and there is emergency cash to handle smaller repairs.
 - e) Website looks good and is being kept up to date.

- i) Meters tested 2pc per month. So far 10pcs tested. Testing will continue until all done.
 - ii) Barry Acomb asked what meter replacement cost would be if found to be faulty.
 - (1) Rudy replied about \$200 each plus estimated 30 min labor plus labor to unhook and re-install. All together should just under \$300pc. Because The Board would only replace any that fail testing or fail at member's home during operation, it is well within budget.
 - (2) Allen replied so far all have tested accurate with acceptable parameters. Rudy confirmed.
 - f) Decision to not join AAMODT was wise. There are substantial water cost increases in that system announced recently which our membership is not affected by. There was thought of increasing cost a few percent because it has been several years since last increase but The Board felt there is no need as long as there are sufficient funds to handle simple repairs. If there is a large failure then cost will increase to fund repairs or payoff any needed loan.
 - g) We were working on systems review with NM Rural Water Association, fell through due to their lack of resources and cost of private hiring would be too high. But so far all is good so no real need for the expense.
- 4) Water use is basically static due to no significant changes in member's water use habits and TMDWA has never used much more than 50% of our allotment. No foreseeable fear of water shortage.
- 5) Q&A from membership
- a) Any infrastructure updates expected? (asked by Rebecca)
 - i) Not planned due to cost to basically replace what is not yet broken.
 - ii) The commercial-use meters, School, TVM, El Nido have been consistent when reviewing billing. Have not tested them due to their size and expense and so far no abnormalities.
 - b) Can water rate table be posted on website?
 - i) Allen will check to be sure it is not posted if it is not he will get with Ana to get the rate table and post it.
- 6) Election of two board members
- a) Domenick, Allen and any other members who desire to be nominated for election
 - i) No other members volunteered to be in the election

- ii) Pres Riggs moved to vote Domenic and Allen onto The Board via affirmation. VP Bick seconded. All members present voted affirmative. Welcome Domenick and Allen continuing board members. Special meeting to be held to determine their positions on the board.

7) Begin board meeting (members who do not wish to stay for board meeting are excused, all remained)

- a) Verification of Quorum. Verified by Pres Riggs

8) Bookkeeper's Report (Ana)

- a) Well#1, bill has been paid as per prior agreed and budgeted amount
- b) El Nido has paid which increased revenue last month due to the size of the arrears.
- c) 2019 should not have any major unusual expenses.
- d) Other usual expenses remain steady.
- e) Checking and savings are the two accounts TMDWA has to maintain finances to maintain easy liquidity in case of emergency.

9) Financial Report (Dominick)

- a) Nothing unusual to report. Only major expenses were Well#1 and the annual Audit of \$4000.
- b) Confirmed no foreseeable major expenses coming up.
- c) Expected bill from lawyer was actually lower cost than anticipated

10) Operator's report (Rudy)

a) Monthly report

- i) All meters read on time
- ii) Two locates but that was outside of TMDWA area

(1) Two meters tested. One 99%, other 100%. Like new meters. Requirement for new meters is 98 to 102%. Will test 2 more this month and next and on until all done. If they fail it is gradual and will be detected during future testing cycles. They will not register as much as pumped. Most are 10 years old but so far all have passed. About 80 meters remain to be tested.

11) Old Business

a) Water quality tests schedule with participants (Ana)

- i) Ana will get the test kits to the 5 participants. Deadline is Sept 30th. She will check who

tested last time and will be contacting then. Need to keep same testers for consistency to easier spot system abnormality.

- b) Check with NM Rural Water Users Association about getting on scheduled time block to do system assessment (Rudy).
 - i) Rudy contacted Domenic at NMRWUA but he said too busy at this time. Rudy will try to get a future time block scheduled.
- c) Status of "Water Conservation Tips" pamphlets from State Engineer's Office (Rudy)
 - i) Pamphlets have been received and will be sent to the membership in special mailing
- d) Special mailing of above pamphlets done by Ana?
 - i) May need extra postage and large envelopes.
- e) Ana to contact El Nido Management Team Bookkeeper for billing procedures
 - i) Ana has not been able to reach them, can't leave msg on their online number. Allen will provide email addresses he has to Ana in case it may be helpful to contact them.
- f) Open Meetings Act
 - i) Resolution 2018-1
 - ii) Pres Riggs motioned to pass the resolution, VP Bick seconded. All agreed. Signed by Pres Riggs and Secretary Lewis and sealed.

12) Tabled to next meeting is TMDWA Audit discussion.

13) Meeting adjournment motioned by pres Riggs, Seconded by Allen. All approved. Adjourned 6:29pm

Next Board Meeting

Wednesday 8 August 2018, 5:30pm

Tesuque Elementary School Library

SPECIAL MEETING MINUTES

Special meeting called to order at 6:38pm by Pres Riggs to elect Allen Lewis and Dominick DeSantis to their TMDWA board positions.

Board members Present: Pres Riggs, Dominick DeSantis, Allen Lewis and Robert Martinez

Pres Riggs confirmed quorum is present and motioned that Dominick remains as Treasurer and Allen remains as Secretary. Both members agreed. Robert Martinez seconded the motion. All four members voted affirmative. Welcome Dominick and Allen to continue in their positions on The Board. Meeting adjourned at 6:45pm.