



## **Tesuque Water Association (TWA) Meeting Minutes**

**Wednesday, November 8, 2017**

Board Members Present: Joseph Riggs, President; Lisa Bick, Vice President; Dominick De Santis, Treasurer; Allen Lewis, Secretary; Robert Martinez.

Board Members Not Present:

Members Present:

Non-Members Present: Steve Stone

Operator Present: Rudy Martinez

Bookkeeper Present: Ana Berry

1. Call to Order 5:31pm
  - a) Verification of Quorum, verified by Pres Riggs
2. Financial Report (Domenick)
  - a) Bank statements look good. Recent purchases of 3 meters checks not yet cashed so not yet showing on statement. Probably one in Nov and one in Dec.
3. Bookkeeper's report (Ana)
  - a) Discussion and approval of 2016 AUP (audit)
    - i) Went well, no findings. All income info and invoices requested were correct, budget and qtlly reports all inspected and passed. No exceptions found. Pres Riggs motioned to approved audit as presented. VP L. Bick seconded. All voted in favor, audit approved.
  - b) Approval of Resolution #2017-2 for 2018 Interim Budget
    - i) Must be submitted by Dec 1<sup>st</sup>. Will need meeting in Jan to approve final qtr resolution and budget for 2018 must have quorum approval as it must be in place by 31 Jan 2018.
    - ii) Pres Riggs motioned to approve resolution #2017-2, Robert Martinez seconded, all voted affirmative. Resolution approved, signed and TMDWA seal embossed.
  - c) Check El Nido Business and rental property invoices past due
    - i) Ana sending cutoff notice due to 3+ months past due on restaurant and almost 2 months on rental property.

#### 4. Operator's report (Rudy)

- a) Results of Rudy removal and checking three more older meters to assess accuracy
  - i) 2 meters tested 100% for all three flows, 1 had bad low-flow that did not register. Pres Riggs and board members recommend to test a few more in future and if similar results the Board will not consider systematic replacement of all meters and previously thought may be needed unless problems present in future that warrant further inspections.

#### 5. Old business

##### a) Well #1 progress

- i) Steve Stone from Kunkelman presenting update.

- (1) Work is approved and has been started. Elec disconnect, heat, wire, wet approved GFI, grounded with 2 grounding rods. Once inspection ticket is done, line crew will move drop (power). Pump can be put in once standoff is properly mounted. Owner has put in new gate and locked and won't let workers in but has not been a major issue due to access from other side road. 3 steps, approval to do it, do work, inspect. PNM was part of delay issue but Steve's 4 crews have been overworked this year so not as much time to dedicate. Schedule more in control now. Intend to start Monday 13 Nov, 2.5 days work then CID inspection done by end of next week 17 Nov. Then PNM must come back with line crew. Assigning engineer is longest wait. Several weeks from application to assigning engineer. PNM had same issue with other jobs so they may be overworked as well. Power line can be reached from other side of property when line drop is moved and easement via gate will not be needed.
- (2) If emergency how is water accessed? Enter building, bring pump on line and open valve. Kunkelmann has crew through weekends; Rudy and Steve can access and should train one or two board members as well. We have 3-days storage in our current tank Well#2.
- (3) When pump is installed a light dose of chlorine will be added to be sure no contamination during install, otherwise water passed testing in 2016 before we (Board) started this process. Structure (adobe) and roof is in good condition. Intention is all to be completed just before Thanksgiving. Steve will update Pres Riggs as work progresses and completes and he is happy this backup system will be available soon as he has been trying to get the TMDWA to do this for 8+ years.

##### b) Ana and Rudy update about engineer hiring for system assessment.

- i) Ana cost check. Inspection via NMRWA could be free.

##### c) Rudy; Results of inquiry about engineer inspection assistance from New Mexico Rural Water Association (NMRWA) dept. Rudy meeting with them Thursday 9 Nov to learn what

this assessment entails. Will discuss further during Feb meeting.

6. Pres Riggs motioned to adjourn, Allen seconded, all agreed. Adjourned 6:30pm. Next

Board Meeting AFTER HOLIDAY RECESS

Feb 15 Due to V-Day, 2018 5:30pm Location TBD

Happy Valentine's Day!