



Tesuque Water Association (TWA) Meeting Minutes

Wednesday, October 12, 2016

Board Members Present: Joseph Riggs, President; Lisa Bick, Vice President; Dominick De Santis, Treasurer; Robert Martinez.

Board Members Not Present: Allen Lewis, Secretary;

Members Present: Gretchen Goff, Mary Helen Perea, Dr. Rebecca A. Allahyari

Non-Members Present: None

Operator Present: None

Bookkeeper Present: Ana Berry

1. TWA Board Meeting 12 October 2016 6:00 p.m. Tesuque Elementary School Library
 - a. Meeting called order 6:00 pm by Pres. Joseph Riggs
 - b. Verification of quorum, Allen Lewis, Secretary, out on business, P.Robert L. Martinez, acting secretary
2. Approval of 14 September 2016 minutes.
 - a. Moved for approval by Pres. Riggs, Vice-Pres. Lisa Bick second, Unanimous, approval passed.
3. Financial Report.
 - a. D. Desantes, Treasurer, reported on all accounts in balance
4. Bookkeeper report, Ana Berry
 - a. Discussion re: audit requirements and questions re: 2016-2 and 2016-3 budget resolutions prepared Ana Berry for 2017 budget
 - b. Questions regarding money available for audits by Gretchen Goff
 - 1) USDA may have grants available
 - 2) NM Financial Authority may have application process
 - 3) Rep. Carl Trujillo Rep. for this area is contact person to begin application
 - 4) Sauder Miller, Engineering Inc. is firm available for Engineering aspect
 - c. Lisa Bick Moved to approve Resolution #2016-2 for revised 2016 budget, second by Pres. J. Riggs, motion carried, resolution approved.
 - d. Lisa Bick moved to approve Resolution #2016-3 for 2017 budget, second by Pres. J. Riggs, motion carried, resolution approved.
 - e. Contract was signed for fiscal year 2016 Audit, in amount of \$4.400.00

5. Water Operator's report
 - a. Ana Berry provided report as Rudy Martinez was unavailable for this meeting
 - b. Meters read and recorded on time, ordinary month
 - c. One hydrant reported to be "unsecured" and was corrected, as a result, a letter will be sent to the membership regarding attention to hydrants that they be secured and locked and if not, report made to our Water Operator, Rudy Martinez
6. Old Business
 - a. Election update
 - A. Discussion on slow response to election initiative
 - B. Message to be recorded via Call Multiplier encouraging membership to vote
 - b. Mary Helen Perea and D. Desantis will also call membership encouraging them to vote
 - c. Motion by J. Riggs, second by D. Desantes for \$89.00 expenditure to obtain credits for calls via Call Multiplier, Motion carried after discussion
7. Membership Certificate Project
 - a. Discussion of rationale for need of proof of property ownership for certificates.
 - b. Ana and D. Desantes will coordinate project and confirmation of property ownership.
8. Discussion of Well #1 and designation as Supplemental Well for Association
 - a. Pres. J. Riggs discussed legal Status of Association ownership of well #1 as per Christina Bruff, our attny. and discussion regarding updating of well, 2.. Next steps to be taken after results of membership vote
9. Water Testing Discussion
 - a. Ana Berry will inform board as to NM Water Bureau changes
 - b. Monthly "In-depth" tests as well as annual tests conducted, wherein any positive findings for coliform are identified and contact is made
 - A. lead and copper tests conducted annually
 - B. Thus far, Water Quality Exceptional
10. El Nido Fire-Suppression Meter Installation progress discussed
 - a. Our attorney is handling issue
11. New Business
 - a. 2017 Calendar created by Ana Berry and shared with Board Membership
 - b. Discussion and Review by board
 - c. Board Thanked Ana for Great work in its creation
12. Ongoing discussion after results of membership vote
 - a. Goals and Objectives for 2017
 - b. Free NM Environment Dept. Training
 1. Required for every water association's board members
 2. Ana Berry has contact information

13. Discussion regarding 3rd party requests for information about TMDWA
 - a. Motion by P. Robert that any requests for information, permission for access to TMDWA facilities, personnel and equipment be routed to the president of the association who will in turn contact the board members and our attorney for direction regarding said request(s).
 - b. Second by Pres. J. Riggs, discussion ensued, motion carried. Pres. J. Riggs will contact our attorney regarding a request received asking for intrusive access to our facilities
14. Vice-Pres. Lisa Bick requested that results of membership vote be posted on website and all agreed.
15. Adjournment
 - a. Motion Vice-Pres. Lisa Bick, second by Treas. D. Desantes to adjourn at 7:30 p.m. and passed unanimously. Meeting adjourned.
 - b. Next Board Meeting Nov. 9, 2016 6pm.