

2015 Weekly Calendar

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Dec 2014	28	29	30	31	1	2	3
Jan 2015	4	5 2014 Tax documents to Accountant	6	7	8	9 Well meter reading to OSE	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25 Gross receipts July-December 2014 Water Conservation fee	26	27	28	29	30	31 2014 4 th quarter financial reports to DFA-LGD
Feb 2015	1	2	3	4	5	6	7
	8	9	10 Well meter reading to OSE Monthly board meeting	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25 Gross receipts	26	27	28
Mar 2015	1	2	3	4	5	6	7
	8	9	10 Well meter reading to OSE Monthly board meeting	11	12	13	14

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	15	16	17	18	19	20	21
	22	23	24	25 Gross receipts	26	27	28
	29	30	31	1 NMED RIP Loan	2	3	4
Apr 2015	5	6	7	8 Monthly board meeting	9	10 Well meter reading to OSE	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25 Gross receipts
	26	27	28	29	30 2015 1 st quarter financial reports to DFA-LGD	1	2
May 2015	3	4	5	6	7	8	9
	10 Well meter reading to OSE	11	12	13 Monthly board meeting	14	15	16
	17	18	19	20	21	22	23
	24	25 Gross receipts	26	27	28	29 2014 Agreed upon procedures to OSA	30
	31	1 Lead & Copper testing starts	2	3	4	5	6

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jun 2015	7	8	9	10 Well meter reading to OSE Monthly board meeting	11	12	13
	14	15 2014 Consumer Confidence Report to NMED-DWB for approval	16	17	18	19	20
	21	22	23	24	25 Gross receipts	26	27
	28	29	30	1	2	3	4
Jul 2015	5	6	7	8 Annual membership meeting Approval of Open Meetings Act Resolution	9	10 Well meter reading to OSE	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25 Gross receipts due January-June 2015 Water Conservation Fee
	26	27	28	29	30	31 2015 2 nd quarter financial reports to DFA-LGD	1
Aug 2015	2	3	4	5	6	7	8

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	9	10 Well meter reading to OSE	11	12 Monthly board meeting	13	14	15
	16	17	18	19	20	21	22
	23	24	25 Gross receipts	26	27	28	29
	30	31	1	2	3	4	5
Sep 2015	6	7	8	9 Monthly board meeting	10 Well meter reading to OSE	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25 Gross receipts	26
	27	28	29	30 Lead & Copper testing ends	1 2014 CCR Certification Form due to NMED-DWB	2	3
Oct 2015	4	5	6	7	8	9	10 Well meter reading to OSE
	11	12	13	14 Prepare 2016 budget Monthly board meeting	15	16	17
	18	19	20	21	22	23	24
	25 Gross receipts	26	27	28	29	30	31 2015 3 rd quarter financial reports to DFA-LGD

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Nov 2015	1	2	3	4	5	6	7
	8	9	10 Well meter reading to OSE	11 2016 Budget & Budget Resolution board approval Monthly board meeting	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25 Gross receipts	26	27	28
	29	30 2016 Budget & Resolution to DFA-LGD for approval	1	2	3	4	5
Dec 2015	6	7	8	9	10 Well meter reading to OSE	11	12
	13	14	15 2015 AUP forms and contract to OSA	16	17	18	19
	20	21	22	23	24	25 Gross receipts	26
	27	28	29	30	31 Prepare Capital Asset Listing (Inventory)	1	2